









Model Curriculum

Packer

SECTOR: APPAREL, MADE-UP'S AND HOME FURNISHING

SUB-SECTOR: APPAREL, / MADE-UP'S / HOME FURNISHING

OCCUPATION: QUALITY CONTROL REF ID: PWD/AMH/Q1407, V1.0

NSQF LEVEL: 3

Curriculum Aligned

for

Persons with Speech and Hearing Impairment E004

















Certificate

CURRICULUM COMPLIANCE TO QUALIFICATION PACK – NATIONAL OCCUPATIONAL STANDARDS

is hereby issued by the

SKILL COUNCIL FOR PERSONS WITH DISABILITY (SCPwD)
for

MODEL CURRICULUM - ALIGNED FOR PERSONS WITH DISABILITY

Complying to National Occupational Standards of Job Role/ Qualification Pack:

<u>'Packer'</u> QP No. '<u>PWD/AMH/Q1407 NSQF Level 3</u>'

Expository Code: <u>Speech and Hearing Impairment (E004, Version 1.0)</u>

Date of Issuance: July 16, 2019 Valid up to*: July 16, 2021

*Valid up to the next review date of the Qualification Pack or the 'Valid up to' date mentioned above, whichever is earlier Authorized Signatory (Skill Council for Persons with Disability)











Table of Contents

1.	Curriculum	01
2.	Trainer prerequisites	10
3.	Annexure: Assessment Criteria	11
4	Accommodation Guideline recommended for Inclusive Trainers	14











CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a "<u>Packer</u>", in the "<u>Apparel, Made Ups and Home Furnishing</u>" Sector/Industry and aims at building the following key competencies amongst the learner.

Program Name		Packer		
Qualification Pack Name & Reference ID.	Packer; PWD/AMH/Q14	107		
Version No.	1.0	Version Update Date	16-07-2019	
Pre-requisites to Training	Preferably Class VIII			
Training Outcomes	Carry out the proMaintain health,Maintain work a	ze packaging processes ocess of packaging safety and security in the prea, tools and machines ustry, regulatory and organ		











This course encompasses $\underline{5}$ out of $\underline{5}$ NOS of "<u>Packer</u>" Qualification Pack issued by "<u>Apparel Made-ups and Home Furnishing Sector Skill Council"</u>. The curriculum is aligned by <u>Skill Council for Persons with Speech and Hearing Impairment</u>.

Sr. No	Module	Key Learning Outcomes	Equipment Required	Disability wise Training Tools with reference to Expository for Each NOS
1.	Communication and fluency in ISL Theory Duration (hh:mm) 15:00 Practical Duration (hh:mm) 15:00 Corresponding NOS Bridge Module (PwD)	 Identify features of Indian Sign Language Use finger spelling Identify 100 signs in ISL essential for communication such as greetings and sharing information about self and others. Demonstrate numbers and currency in ISL Demonstrate using sign language: Objective of the training Tools and technology required for training 	LCD TV, Visual curricula, computer, White board	Indian Sign Language (ISL) Interpreter is mandatory for both theory and practical sessions Any of the following tools may be used: • Assistive Aid/Service • Ai-Live • Captions First • Captions 2020 • Closed Capp • Let's Talk
2.	Foundation Course in English Theory Duration (hh:mm) 25:00 Practical Duration (hh:mm) 15:00 Corresponding NOS Bridge Module (PwD)	 Identify different parts of a sentence Identify minimum 500 English words to build vocabulary Write short English sentences (Maximum 6 words per sentence) Use written communication to express feelings, concerns and queries. Write 10 short sentences to describe themselves. 	LCD TV, Visual curricula, computer, White board	Indian Sign Language (ISL) Interpreter is mandatory for both theory and practical sessions Any of the following tools may be used:
3	Understanding Self and Environment Theory Duration (hh:mm) 10:00 Practical Duration (hh:mm) 00:00	 Demonstrate social etiquette towards seniors & colleagues Complete the task assigned in its designated time Identify their strengths and weaknesses with respect to work Identify ways to reduce stress. Distinguish sympathy from empathy Identify the characteristics of a good worker 	LCD TV, Visual curricula, computer, White board	Indian Sign Language (ISL) Interpreter is mandatory for both theory and practical sessions Any of the following tools may be used: • Assistive Aid/Service • Ai-Live • Captions First • Captions 2020 • Closed Capp • Let's Talk











Sr. No	Module	Key Learning Outcomes	Equipment Required	Disability wise Training Tools with reference to Expository for Each NOS
	Corresponding NOS Bridge Module (PwD)	 Identify and recommend ways to improve work Distinguish individual task from a group task. Identify the designated person to seek assistance from in case of an emergency 		
4	Work related training Theory Duration (hh:mm) 10:00 Practical Duration (hh:mm) 00:0 Corresponding NOS Bridge Module (PwD)	 List 40-50 words associated with related sector. Comply to the HR policy and rules Identify different positions in the organizational structures. Identify the right attire suitable for the workplace 	LCD TV, Visual curricula, computer, White board	Indian Sign Language (ISL) Interpreter is mandatory for both theory and practical sessions Any of the following tools may be used: • Assistive Aid/Service • Ai-Live • Captions First • Captions 2020 • Closed Capp • Let's Talk
5	Introduction Theory Duration (hh:mm) 02:00 Practical Duration (hh:mm) 00:00 Corresponding NOS Code Bridge Module	Importance of Packing in Apparel Industry Understand the Job Responsibilities of a Packer	Black/white board, marker/chalk, duster	Any of the following tools may be used:











Sr.				Disability wise Training Tools
No	Module	Key Learning Outcomes	Equipment	with reference to Expository
			Required	for Each NOS
				simple and easy to understand. Using a Projector: Make sure that the video is well captioned. On a White Board: The trainer should not write on the board while speaking else the Person with Hearing Impairment won't be able to lip read. Self-Learning Material: The Person with Hearing Impairment can also refer to the SLMs prepared in the form of videos by SCPwD for skill training such candidates.
6	Plan and Organize packing processes) Theory Duration (hh:mm) 10:00 Practical Duration (hh:mm) 30:00 Corresponding NOS Code AMH/N1407	 Understand technical terms and tools associate with different types of processes Identify and understand the material required for packing Understand different methods of packing Identify and use correct cartons for packing goods Read job card to understand packing mode and styles as per product category/ class/customer instructions Identify components of tasks required to do the packing Identify and arrange materials and accessories required to do the task of packing Develop checklist for different tasks within specified area of packing 	Tech Pack, Spec Sheet, Record Maintenance, Sheet, Boxes for Storage Tags, Tag Pins Tagging Gun, Packing Trims with Accessories, Dustbin Boxes, Pouches Labels and Stickers Stapler, Staple Pins Files, Folders Push Pins, Paper Cutter, Glue Stick Cello Tape, White Board Marker / Chalk Magnetic White, Board Eraser, Buyer	Any of the following tools may be used:











Sr.				Disability wise Training Tools
or. No	Module	Key Learning Outcomes	Equipment	with reference to Expository
NO	Wodule	Key Learning Outcomes	Equipment	for Each NOS
			Requirement	
			Requirement	Ensure that the work
			Sheet	environment is adequately
			Cartons,	lighted and without glare that
			Polybags	could impede communication
			Reporting	
			Formats	Arrange the work station in such
			Job Card, Stool	a way that the Person with
			For	Speech and Hearing impairment
			Trainees,	can readily see when someone
			Measuring Tape,	is entering the area.
			Packing Table	
			Students Chairs	Audio Induction Loop can be
			With	used in the classroom or Lab.
			Table Arms,	Please note that Induction
			Trainers	Loops are
			Table, Trainers	preferred/recommended but are
			Chair	NOT mandatory.
			Student Manual	
			Basic Stationary	
			White Board/	
			Black	
			Board, Fire,	
			Extinguisher	
			First Aid Box	
			Dexterity Test Kit	
			Calculator,	
			Garments	
			Made Ups And	
			Home Furnishing	
			Articles	
7	Carry out the	Pack materials as per job card	Same as above	Any of the following tools may be
	process of packing	details		used:
		Follow supervisor instructions		Assistive Aid/Service
	Theory Duration	for packing		Ai-Live
	(hh:mm)	Follow checklist defined for		Captions First
	20:00	packing		Captions 2020
		Segregate and quarantine		Closed Capp
	Practical Duration	damage/defective goods/pieces		Let's Talk
	(hh:mm)	 Rectify/correct repairable faults 		Lets laik
	40:00	like crease removal, stain		Indian Sign Language (ISL)
		removals etc.		Interpreter is mandatory for both
	Corresponding			theory and practical sessions
	NOS Code	Identify different defects in		ineory and practical sessions
		garments		











S		Key Learning Outcomes	Equipment	Disability wise Training Tools with reference to Expository
IN	o Module	Rey Learning Outcomes	Required	for Each NOS
	AMH/N1408	 Rectify defects in garments before packing Understand and identify labels Use labels appropriately Familiarize with packing list Use packing list appropriately Understand weighing of packed goods Weigh goods correctly Prepare for shipment of products 		The requirements on the basis of teaching methodology have been stated in Module 5. Make sure that all the videos and images that are used during presentations on the projector are captioned.
8	Maintain Health, Safety and Security at Workplace Theory Duration (hh:mm) 05:00 Practical Duration (hh:mm) 15:00 Corresponding NOS Code AMH/1409	 Keep vigilance for potential risks and threats associated with workplace and equipment like, hot iron, stain removers, stationery items etc. Ensure handling of tools and equipment like scissors, cutters, etc. safely and securely Maintain the workplace and work processes for potential risks and threats like fire, physical injuries, etc. Participate in mockdrills/evacuation procedures organized at the workplace Undertake first-aid, firefighting, CPR and emergency response training 	Student's Chair with Table and Arm, health and safety measures and tools	Any of the following tools may be used:











Sr. No	Module	Key Learning Outcomes	Equipment Required	Disability wise Training Tools with reference to Expository for Each NOS
				The trainer should ensure that they maintain eye contact with the Person with Speech and Hearing Impairment and not the Interpreter.
9	Maintain work area, tools and machines Theory Duration (hh:mm) 10:00 Practical Duration (hh:mm) 15:00 Corresponding NOS Code AMH/N0102	 Maintain tools and equipment and handle them safely Use materials to minimize waste Carryout running maintenance within agreed schedules Carry out maintenance and/or cleaning within one's responsibility make sure that the correct machine guards are in place Work in a comfortable position with the correct posture Use cleaning equipment and methods appropriate for the work to be carried out Dispose of waste safely in the designated location Store cleaning equipment safely after use Carryout cleaning according to schedules and limits of responsibility 	Boxes for storage Measurement Sheet/ Size Chart, Tags, Tag pins, Tagging Gun, Packing Trims And accessories, scissors, Dustbin	Any of the following tools may be used:
10	Comply with Industry, Regulatory and Organizational Requirements Theory Duration (hh:mm) 08:00 Practical Duration (hh:mm) 12:00	 Carryout work functions in accordance with legislation and regulations, organizational guidelines and procedures Seek and obtain clarifications on policies and procedures, from your supervisor or other authorized personnel Apply and follow these policies and procedures within your work practices 	Notes and documents related to industry standards	Any of the following tools may be used:











0				Black Planck - Tarketon - Tarket
Sr. No	Module	Key Learning Outcomes	Equipment	Disability wise Training Tools with reference to Expository
140	Module	Rey Learning Outcomes	Required	for Each NOS
	Corresponding NOS Code AMH/N0104	 Provide support to your supervisor and team members in enforcing these considerations Identify and report any possible deviation to these requirement 	•	Indian Sign Language (ISL) Interpreter is mandatory for both theory and practical sessions The requirements on the basis of teaching methodology have been stated in Module 5.
11	Soft Skills Theory Duration (hh:mm) 03:00 Practical Duration (hh:mm) 03:00 Corresponding NOS Code Bridge Module	 Understand importance of effective communication Communicate effectively with others Identify and follow personal grooming and hygiene Follow organization procedures and maintain personal health and hygiene and avoid habits like ghutka, tobacco etc. Interact effectively in a group Manage time effectively Understand importance of resume and prepare your resume Prepare for interviews 	Documents related to soft skills, Computer, projector, whiteboard, marker	Any of the following tools may be used: • Assistive Aid/Service • Ai-Live • Captions First • Captions 2020 • Closed Capp • Let's Talk Indian Sign Language (ISL) Interpreter is mandatory for both theory and practical sessions The requirements on the basis of teaching methodology have been stated in Module 5.
12	First aid and CPR Theory Duration (hh:mm) 02:00 Practical Duration (hh:mm) 05:00 Corresponding NOS Code Bridge Module	 Identify methods of first aid Undertake basic first aid, Undertake basic CPR 	First Aid Kit, CPR mannequin	Any of the following tools may be used:











Sr. No	Module	Key Learning Outcomes	Equipment Required	Disability wise Training Tools with reference to Expository for Each NOS
				A safety mechanism that may be in the form of a red lighting bulb should be located strategically in the classroom or lab setup that lights up in case of an emergency. The other safety measures should be provided to them in written format.
	Total Duration 270 hrs.	Unique Equipment Required	l	
	Theory Duration 60+ 60 hours (Additional hours for Persons with Speech and Hearing Impairment)	Packing trims and accessor	ries	
	Practical Duration 120 + 30 hours (Additional hours for Persons with Speech and Hearing Impairment)			

Grand Total Course Duration: 270 Hours

This syllabus/ curriculum has been approved by <u>APPAREL, MADE-UP'S AND HOME FURNISHING SECTOR SKILL COUNCIL)</u>











Trainer Prerequisites for Job role: "Packer" mapped to Qualification Pack "PWD/AMH/Q1407, Version 1.0"

Sr. No.	Area	Details
1	Job Description	To deliver accredited training service, mapping to the curriculum detailed above, in accordance
		with Qualification Pack "PWD/AMH/Q1407"
		The Sign Language Interpreter for Persons with Speech and Hearing Impairment should be fluent in ISL, have necessary knowledge, skill and competencies to teach using ISL to Deaf
		persons who have nil to varying educational qualifications. This could either be a Hearing
		resource or a Deaf Person
2	Personal	The candidate should have aptitude for conducting training, pre /post work to ensure
	Attributes	competent, employable candidates at the end of training. Strong communication skills,
		interpersonal skills, ability to work as team; diligent and is passionate for maintaining the quality
		in content and training delivery methodology. Candidate should have basic understanding of
		English language; however, this should not be a restrictive criterion as long as the candidate is willing and open to learn. He/she must be able to speak, read and write in the local language.
		Sign Language Interpreter should have necessary patience, empathy and sensitivity towards
		Persons with Speech and Hearing Impairment and should also be proficient in ISL
3	Minimum	ITI/Diploma/AMT, NIFT, or any other polytechnic/institute in the core subject
	Educational	
	Qualifications	
4a	Domain	Certified for Job Role: "Packer" mapped to QP: "AMH/Q1407", version 1.0. Minimum accepted
	Certification	score as per SSC guidelines is 80%.
4b	Platform	Recommended that the Trainer is certified for the Job Role: "Trainer", mapped to the
	Certification	Qualification Pack: "MEP/Q2601" with scoring of minimum 80%.
4c	Disability Specific	The Inclusive Trainer should be certified in Disability Orientation and Sensitization /Disability
	Top Up module (SHI)	Specific Top Up training for Speech and Hearing Impairment conducted by SCPwD with minimum accepted score of 80% as per SCPwD guidelines.
4d	Specific	The Indian Sign Language Interpreter should be mandatory during the training, counselling
40	Requirement for	and placement of Persons with Speech and Hearing Impairment. A Certification by Indian Sign
	Persons with	Language Research and Training Centre (ISLRTC) or Ali Yavar Jung National Institute of
	Speech and	Speech and Hearing Disabilities (Divyangjan) (AYJNISHD(D)) will be desirable.
	Hearing	
	Impairment	
5	Experience	The candidate should have a minimum of 3 years of industrial experience in the same job role.
		He should be able to communicate in English and local language. He should have knowledge
		of equipment, tools, material, Safety, Health & Hygiene
		*The minimum required experience could be relaxed by the vigilance committee of AMHSSC, if the concerned candidate possesses qualification from premium institutes, like NID, NIFT etc.
		For Sign Language Interpreter 2/3 Years of experience in their own field of training will be
		desirable











CRITERIA FOR ASSESSMENT OF TRAINEES

Job Role: Packer

Qualification Pack: PWD/AMH/Q1407

Expository: Speech and Hearing Impairment (E004)

Sector Skill Council: Apparel, Made-up's and Home Furnishing

Guidelines for Assessment

- 1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
- 2. The assessment for the theory part will be based on knowledge bank of questions approved by the SSC
- 3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
- 4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria
- 5. To pass the Qualification Pack, every trainee should score a minimum of 50% aggregate in a QP
- 6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

				Ma	rks Allocati	on
NOS	Performance Criteria	Total Marks	Out Of	Theory	Skills Practical	Viva
1. AMH/N1407 (Plan and organize packing processes)	PC1. Read job card to understand packing mode and styles as per product category/class/customer instructions PC2. Identify components of tasks required to do the packing PC3. Identify and arrange materials and accessories required to do the task of packing PC4. Develop checklist for different tasks within specified area of packing	60	16 14 15 15	8 5 4 5	7 8 10 9	1 1 1
			60	22	34	4
2. AMH/N1408 (Carry out the	PC1. Pack materials as per job card details		22	6	15	1
process of packing)	PC2. Follow supervisor instructions for packing		14	4	9	1
	PC3. Follow checklist defined for packing	85	14	4	9	1
	PC4. Segregate and quarantine damage/defective goods/pieces		15	4	10	1











	PC5. Rectify/correct repairable faults like crease removal, stain removals etc.		20	5	14	1
			85	23	57	5
3. AMH/N1409 (Maintain health, safety and security in the packing department)	PC1. Keep vigilance for potential risks and threats associated with workplace and equipment like, hot iron, stain removers, stationery items etc.	30	6	2.5	3	0.5
	PC2. Ensure handling of tools and equipments like scissors, cutters, etc. safely and securely		5	2	2	1
	PC3. Monitor the workplace and work processes for potential risks and threats		7	2.5	3	1.5
	PC4. Participate in mock-drills/evacuation procedures organized at		6	2	3	1
	PC5. Undertake first-aid, fire- fighting and emergency response training if asked to do so		6	2	3	1
			30	11	14	5
4. AMH/N0102 (Maintain workarea, tools and machines)	PC1. Handle materials, machinery, equipment and tools safely and correctly	40	3	0	2	1
	PC2. Use correct lifting and handling procedures		3	1	2	0
	PC3. Use materials to minimize waste		3	1	1	1
	PC4. Maintain a clean and hazard free working area		3	1	2	0
	PC5. Maintain tools and equipments		2	0	2	0
	PC6. Carry out running maintenance within agreed schedules		4	1	2	1
	PC7. Carry out maintenance and/or cleaning within one's responsibility		2	0	2	0
	PC8. Report unsafe equipment and other dangerous occurrences		3	2	1	0
	PC9. Ensure that the correct machine guards are in place		3	0	2	1











	PC10. Work in a comfortable position with the correct posture		2	0	2	0
	PC11. Use cleaning equipment and methods appropriate for the work to be carried out		4	1	2	1
	PC12. Dispose of waste safely in the designated location		2	0	2	0
	PC13. Store cleaning equipment safely after use		2	0	2	0
	PC14. Carry out cleaning according to schedules and limits of responsibility		4	1	2	1
			40	8	26	6
5. AMH/N0104 (Comply with industry, regulatory and organizational requirements)	PC1. Carry out work functions in accordance with legislation and regulations, organizational guidelines and procedures	35	7	2	4	1
	PC2. Seek and obtain clarifications on policies and procedures, from your supervisor or other authorized personnel		6	2	3	1
	PC3. Apply and follow these policies and procedures within your work practices		7	2	4	1
	PC4. Provide support to your supervisor and team members in enforcing these considerations		7	2	4	1
	PC5. Identify and report any possible deviation to these requirements		8	3	4	1
	Total Marks		35	11	19	5
		250	250	75	150	25











Accommodation Guideline recommended for Inclusive Trainers

Persons with Speech and Hearing Impairment

Characteristics

- Use other senses as mediums of learning. (Use gestures, body language, expressions, lip reading etc.)
- Use adapted material such as visual or sight vocabulary to provide first-hand experience.
- Use assistive devices such as hearing aid, loop system etc.
- Teach how to access sound-based information.

Guidelines for Trainers

- Make sure you are aware of the learners' language abilities and preferred learning style to ensure inclusion into the group.
- When you have a student with SHI in the group, reduce background noise or, request for a classroom that is away from noise. Make sure you have the whole group's attention before starting the session.
- Allow SHI students to sit where they wish. SHI students who can read the lip should sit near the front. (Optimum distance for lip-reading is considered to be about 6 feet.)
- Face the SHI student when speaking.
- Use clear speech.
- Make sure the room is well lit to allow the student with SHI to see your facial expression, signing and/or lip read.
- Use assistive device where available, to facilitate teaching-learning in the classroom.
- Arrange the classroom so that students can see each other, e.g., organizing the class in a circle or semicircle allows all students to see each other.
- Use shorter sentences, clearer speech.
- Associate words with real objects, pictures; for example, the colour concept
- Use pictures (flash cards), real objects, real experiences, dramatization, and activities.
- You can write key points on the board or chart.
- Encourage other people or staff to develop communication strategies so that they can get into the style of students with SHI