**BIODATA OF ORGANIZATION**

**FUNDAMENTAL INFORMATION**

**NAME OF ORGANIZATION - NAMAN INFOTECH**

**ESTABLISHMENT OF ORGANIZATION - APRIL’ 2007**

**ADDRESS OF ORGANIZATION (HEAD OFFICE) - 2ND FLOOR, UNION BANK BUILDING,**

**OPP. KUMAR CINEMA, STATION ROAD MORADABAD**

**(UP)-244001**

**ADDRESS OF BRANCHES - 1)- CHANDAUSI CHAURAHA, SAMBHAL (UP)**

**2)- STATION ROAD OPP. MESSY TRACTOR AGENCY,**

**CHANDAUSI (UP)**

**CONTACT NO. - 0591-2310348, 0591-2310349, 9411669132**, **9760512544**

**EMAIL ID**  -  **NAMANSHARMA\_1234@YAHOO.COM**

**PROPRIETOR OF ORGANIZATION - DR. V. P. SHARMA**

**TOTAL FACULTIES - 15**

**TOTAL STAFF MEMBERS (INCLUDING FACULTIES)- 20**

**LOCATION OF ORGANIZATION - WALKING DISTANCE TO RAILWAY STATION & BUS STAND**

**ENVIRONMENT OF ORGANIZATION - DISCIPLINED & CORDIAL**

**INFRASTRUCTURE**

**TOTAL AREA OF ORGANIZATION - 2500 SQFT**

**TOTAL COMPUTER LABS IN ORGANIZATION - 6 COMPUTER LABS**

**TOTAL STAFF CABINS - 4**

**RECEPTION COUNTER - 2**

**TOTAL AREA IN EACH LAB - 24\*14 SQFT**

**AC FACILITIES IN ALL LABS, LOBBY & LIBRARY - OK**

**GENERATOR ROOM- - 1**

**GENERATOR FACILITY - OK**

**SEATS AVAILABLE FOR STUDENTS IN EVERY LAB- 50**

**LOBBY AREA - 500 SQFT**

**LIBRARY - 1**

**TOILET - 2 (1 FOR STUDENTS & 2ND FOR STAFF)**

**FACILITY OF WATER - OK**

**TOTAL COMPUTER TABLES - 54**

**TOTAL COMPUTER CHAIRS - 102**

**TOTAL TABLES OTHER THAN COMPUTER TABLES- 5**

**TOTAL CHAIRS FOR STAFF - 20**

**TOTAL COUCH IN LOBBY - 4**

**TOTAL ALMIRAH FOR BOOKS - 10**

**SECURITY SYSTEM - OK**

**RETAIL MANAGEMENT**

**CREDIT / DEBIT CARD MACHINE - OK**

**COMPUTER - 2**

**SCANNING MACHINE - 2**

**BILLING PRINTER - 2**

**TOOL KIT - 10**

**MOBILE PHONE REPAIRING**

**TOOL KIT - 10**

**DIFFERENT MODELS OF MOBILE OF DIFFERENT COMPANIES - QTY 50**

**OTHER ELECTRONIC EQUIPMENTS**

**ELECTRONIC EQUIPMENTS**

**TOTAL TRAINER KITS - 12**

**TOTAL OSCILLOSCOPE (CRO) - 1**

**TOTAL MULTIMETER - 25**

**SOLDERING IRON - 25**

**SCREW DRIVER - 25**

**PLIERS - 25**

**ELECTRONIC BALANCE - 1**

**VACUUM CLEANER - 1**

**HOT BLOWER - 1**

**DESOLDERING PUMP/HOT AIR GUN - 1**

**TWIZZER - 12**

**PCB - 25**

**WIRE CUTTER - 2**

**HARDWARE EQUIPMENTS**

**TOTAL COMPUTERS FOR STUDENTS - 48 (WITH UPS OF LUMINUS COMPANY)**

**TOTAL COMPUTERS FOR FACULTIES - 10 (WITH UPS OF LUMINUS COMPANY)**

**TOTAL LAPTOPS FOR FACULTIES - 4 ( LENOVO & COMPAQ)**

**TOTAL PRINTERS - 3 (1-DOT MATRIX PRINTER, 2-INKJET PRINTER, 3- LAZAR**

**PRINTER)**

**TOTAL SCANNERS - 1 (HP COMPANY)**

**LCD FOR DIGITALIZATION - 1 (30”)**

**TOTAL TFT - 58 (17”, SAMSUNG COMPANY)**

**SOFTWARE EQUIPMENTS**

**TOTAL WINDOWS VISTA - 5 (VER- SNGL CLP NL)**

**TOTAL MS OFFICE 2007 - 8 (VER- CLP NL)**

**TOTAL MS OFFICE 2007 - 2 (VER- CLP NL)**

**NETWORKING**

**TOTAL ROUTERS - 2 (2611 SERIES, CISCO)**

**TOTAL SWITCH (24 PORT) - 1 (2950 SERIES, CISCO)**

**TOTAL SWITCH (16 PORT) - 4 (LINKSYS)**

**TOTAL SPLITTER - 1 (7 COMPUTERS)**

**TOTAL RJ 45 CONNECTOR - 500 PIECE**

**TOTAL RJ 45 CABLES - 1000 METER**

**ELECTRIC EQUIPMENTS**

**TOTAL AIR CONDITIONER (WORKING) - 6 (CARRIER COMPANY)**

**TOTAL STABILIZERS FOR AC - 6**

**GENERATOR - 1 (32 KVS, EISHER)**

**TRANSFORMER - 1 (8 KWT)**

**TOTAL FANS - 20**

**TOTAL CFL - 45**

**TOTAL CCTV CAMERA - 8**

**WATER COOLER - 1 (44 LITERS CAPACITY, VOLTAS COMPANY)**

**INVERTER - 5 (3 KWT EACH CAPACITY, MICROTECH DIGITAL INVERTER)**

**FIRE EXTINGUISHERS**

**TOTAL DRY EXTINGUISHERS - 6 ( 5 KG EACH, CEASEFIRE COMPANY ISI MARKED)**

**STRENGTHS OF ORGANIZATION**

**IN 2013-14**

**TOTAL ENROLMENTS IN JETKING - 280 STUDENTS**

**TOTAL COLLECTION OF THE YEAR - MORE THAN 70 LAKHS**

**TOTAL SERVICE TAX PAID- - 407301 RS.**

**IN 2014-15**

**TOTAL ENROLMENTS IN JETKING - 332 STUDENTS**

**TOTAL COLLECTION OF THE YEAR - MORE THAN 1 CRORES**

**TOTAL SERVICE TAX PAID- - 819315 RS.**

**TDS - 293612 RS.**

**IN 2015-16**

**TOTAL ENROLMENTS IN JETKING - 262 STUDENTS**

**TOTAL COLLECTION OF THE YEAR - MORE THAN 80 LAKHS**

**TOTAL SERVICE TAX PAID- - 443389 RS.**

**TDS - 189810 RS.**

**NOTE- CONDUCTED PUNJAB NATIONAL BANK’S ONLINE EXAM HERE FOR MORE THAN 300 EMPLOYEES IN THIS SESSION.**

**IN 2016-17**

**TOTAL ENROLMENTS IN JETKING - 128 STUDENTS**

**TOTAL COLLECTION OF THE YEAR - MORE THAN 31 LAKHS**

**TOTAL SERVICE TAX PAID- - 107001 RS.**

**TDS - 25000 RS.**

**NOTE- WE EARNED 20 LAKHS RS. THROUGH SIKKIM MANIPAL UNI. ONLINE EXAM IN THIS SESSION.**

**IN 2017-18**

**TOTAL ENROLMENTS IN JETKING - 210 STUDENTS**

**TOTAL COLLECTION OF THE YEAR - MORE THAN 32 LAKHS**

**TOTAL SERVICE TAX PAID- - 121659 RS.**

**TDS - 27400 RS.**

**NOTE- WE SUCCESSFULLY CONDUCTED THE TRAINING PROGRAMME FOR 3 MONTHS OF “DUDA”**

**SPECIALIZATION OF FACULIES & STAFF**

1. **MS. SADHANA SHARMA(CENTRE MANAGER & PLACEMENT OFFICER)- SHE HAS PROVED HERSELF AS THE HIGHEST PLACEMENT PROVIDER IN THE DISTRICT SINCE 2007 TILL TODAY. ALONG WITH THIS SHE HAS 8 YEARS LONG EXPERIENCE OF MANAGING DIRECTOR.**
2. **DR. V. P. SHARMA( DIRECTOR & MANAGING DIRECTOR)- HE HAS CONDUCTED A LOT OF EDUCATIONAL PROGRAMS, CULTURAL ACTIVITIES AND MORE DURING A LONG PERIOD FROM 2007 TILL NOW. HE HAS PROVED HIMSELF AS AN ECONOMICS TRAINER ALSO FOR LAST 6 YEARS.**
3. **MR. AJAY KUMAR (TECHNICAL TRAINER)- HE IS ‘O’ LEVEL CERTIFIED & SEASONED TECHNICAL TRAINER. HE HAS THE EXPOSURE OF MORE THAN 4 YEARS OF TEACHING IN JETKING & OTHER INSTITUTES ALSO.**
4. **MR. DIVYANSHU PARASRI (TECHNICAL TRAINER)- HE IS PROFICIENT IN TEACHING “ELECTRONICS, CCNA, LINUX, NE & MORE.” HE IS ALSO MORE THAN 3 YEAR EXPERIENCED IN TECHNICAL TEACHING.**
5. **MR. RAVINDER KUMAR (ACCOUNTING TRAINER)- HE IS MORE THAN 3 YEARS EXPERIENCED IN TEACHING ACCOUNTING, TAXATION & BANKING.**
6. **MR. VIJENDRA KUMAR (ENTREPRENEURSHIP TRAINER)- HE IS MORE THAN 3 YEARS EXPERIENCED IN TEACHING ENTREPRENEURSHIP, BUSINESS MARKETTING & BANKING.**
7. **MR. SHASHIKANT SHARMA (TECHNICAL TRAINER)- HE IS PROFICIENT IN TEACHING “O’ LEVEL, C++ LANGUAGE, WEB DESIGNING & MORE.” HE IS ALSO MORE THAN 2 YEAR EXPERIENCED IN TECHNICAL TEACHING.**
8. **STAFF GIRLS & BOYS- THEY ALL ARE VERY SUAVE AND WELL BEHAVIOURED. THEY ARE ALWAYS NEAT & CLEAN WITH THEIR DRESS CODES.**

**NOTE- THE ENTIRE STAFF IS EXTREMELY COOPERATIVE AND SUPPORTIVE FOR ONE ANOTHER EVERY TIME.**

**WE WORK TOGETHER AS A FAMILY IN THE WAY OF TEAM WORK.**

**REMARKS**

1. **WE PROVIDE 100% JOB GUARANTEE FOR ALL OUR STUDENTS.**
2. **WE USUALLY TAKE INTEREST IN FINANCIALLY WEAK STUDENTS TO MAKE THEIR FUTURE BRIGHT.**
3. **WE HELP THE NEEDY WITH POSSIBLE DISCOUNTS AND MORE.**
4. **WE ALWAYS GIVE INSTRUCTION & SUGGESTIONS TO OUR STUDENTS FOR THEIR BETTER FUTURE.**
5. **WE MAKE THE ENVIRONMENT SUITABLE FOR THE STUDENTS.**
6. **WE CONSIDER ALL THE COMPLAINTS AND SUGGESTIONS FROM THE STUDENTS & STAFF.**
7. **WE ASSURE THAT WE WILL BE CONTINUED WITH OUR POSITIVE NATURE IN THE FURTHER ALSO.**
8. **PRESENTLY WE ARE PROVIDING STEP UP TRAINING OF COMPUTER BASIC TO ELIGIBLE STUDENTS UNDER DUDA, MORADABAD**
9. **RECENTLY WE HAVE SUCCESSFULLY COMPLETED TRAINING FOR DIVYANGJANS ( CALL CENTRE ECECUTIVE) UNDER CSC ( COMMON SERVICE CENTRE)**

**PLACE:**

**DATE: SIGNATURE OF PROPRIETOR**